

## BILLING INFORMATION

Dear Supplier,  
we are using electronic billing system and wish to receive invoices in electronic form. In case Your company is not able to send e-invoices or cannot send invoices to our e-mail invoice address, please send Your paper invoice to our invoice scanning service provider's address. We do not accept invoices to our street address.

Please note that any other material than invoices and invoice attachments sent to invoice scanning service provider's address (e.g. receipts, business gifts, credit cards, entrance tickets) won't be delivered. When sending invoices to our invoice scanning service provider either by mail or e-mail make sure that the invoice scanning service provider's address is correct on the invoice (and envelope).

Our billing addresses are:

BRANDKIND Marketing Communications Finland Oy, Business ID 2013458-3, VAT no: FI20134583

### – 1. E-invoices

E-INVOICE ADDRESS: FI1657803820029493  
OPERATOR: OSUUSPANKKI (OKOYFIHH)  
FORMAT: FINVOICE

### – 2. Receiving invoices by e-mail to invoice scanning service provider

Make sure that the following address information appears on the invoice:

BRANDKIND Marketing Communications Finland Oy  
20134583  
PL 100  
80020 Kollektor Scan

Invoices should be sent as e-mail attachments in PDF-format (max. 5MB/file) to:

[20134583@scan.netvisor.fi](mailto:20134583@scan.netvisor.fi)

Should the invoice have attachments they should be included in the same file with the invoice.

### – 3. Paper invoice scanning service

The following address information should appear on the invoice and envelope:

BRANDKIND Marketing Communications Finland Oy  
20134583  
PL 100  
80020 Kollektor Scan  
FINLAND